

Excel 2003: Supermarket Comparisons

Open a new Excel workbook

- Enter the following information onto a new sheet:
- Format the supermarket names to be size 14, bold and blue.
- Change the font to Arial.
- Change the food names to be bold.
- Resize the columns so that all of the data shows
- In Cell A10, write 'total costs' and make the text bold.
- In Cells B10:E10, write the correct formula to add up the total cost of the food from each supermarket.
- In Cell F1 write 'average' and make the text bold.
- In Cell F2, write the correct formula to calculate the average price of a loaf of bread.
- In Cells F3:F9 write the correct formulae to calculate the average of all the different food items.
- In Cell G1 write 'Minimum' and make the text bold.
- In Cell G2, write a formula to find the lowest price of a loaf of bread from the supermarkets.
- In Cells G3:G9 write a formula to find the lowest price of all of the different food items from the stores.
- In Cell H1, write 'Maximum' and make the text bold.
- In Cell H2, write a formula to find the highest price of a loaf of bread from the supermarkets.
- In Cells H3:H9 write a formula to find the highest price of all the different food items from the stores.
- Insert your name as a footer onto the bottom of the page on the right hand side
- Print your work and hand it in.

The screenshot shows an Excel spreadsheet with the following data:

	A	B	C	D	E
1		Sainsbury's	Tesco	Asda	Waitrose
2	Loaf bread	£0.75	£0.73	£0.70	£0.66
3	Nescafe 100g	£2.52	£2.55	£2.51	£2.51
4	Milk - 1 ltr	£0.55	£0.55	£0.52	£0.50
5	Heinz baked beans	£0.76	£0.78	£0.73	£0.72
6	Fairy washing liquid	£1.73	£1.70	£1.66	£1.56
7	Kitchen rolls x 4	£1.99	£1.99	£1.85	£1.80
8	Pedigree chum	£0.70	£0.69	£0.66	£0.65
9	Iceberg Lettuce	£0.85	£0.82	£0.80	£0.81
10					
11					
12					

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